

NO EIN

**Existing Division or Board without an EIN:**

There is no EIN number that we have on file for your division or board. The IRS told the AOH that every division and board must have their own EIN number and file a proper tax return (990). So please immediately request an EIN, contact the IRS by calling 1-800-829-4933 or visit [www.irs.gov](http://www.irs.gov) and search on-line EIN application. Once you receive your EIN number please contact the National Secretary's office via email to confirm and give us the EIN that is now assigned to your division/board. We will then add you as a subordinate to the National Board - Ancient Order of Hibernians in America parent organization 11-1548590, GEN number 0832. Once added you will be a valid tax-exempt organization (501c8) and your responsibilities are to file the appropriate tax forms on a yearly basis to maintain such status.

**New Division or Board:**

As part of the initiation process for a new division or board:

First: Contact the national secretary office who will provide for you your entity's proper naming convention a sample of which is below:

Name	c/o	Street Address	City	St	Zip	DBA Name (Division Board Number)
ANCIENT ORDER OF HIBERNIANS IN AMERICA	Ken Adam	2419 Kuser Rd	Hamilton	NJ	08690	28 ME 01

Second: Contact the IRS by calling 1-800-829-4933 or visit [www.irs.gov](http://www.irs.gov) and search on-line EIN application. Once you receive your EIN number please contact the National Secretary's office via email to confirm and give us the EIN that is now assigned to your division/board. We will then add you as a subordinate to the National Board - Ancient Order of Hibernians in America parent organization 11-1548590, GEN number 0832. Once added you will be a valid tax-exempt organization (501c8) and your responsibilities are to file the appropriate tax forms on a yearly basis to maintain such status.